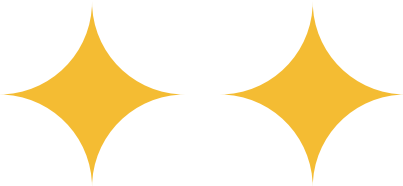
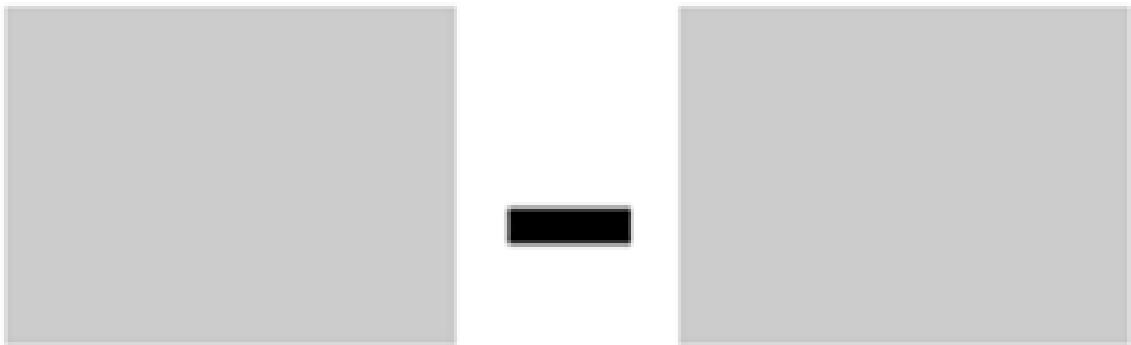




Revision Guides

Hyphens



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Hello

A **hyphen** is a very short horizontal line between words.

Hyphens are used to indicate that the word has been divided between two lines of text.

Note that We don't keep any space between a hyphen and the character on either side of it.

Guidelines -

There are no rules about hyphens, only guidelines....

Use a hyphen with certain prefixes. The prefixes **all-**, **ex-**, and **self-** usually need a hyphen:

For Example

all-inclusive

ex-wife

Use a hyphen to indicate stammering or sobbing.

"I d-d-didn't m-mean it."

Guidelines -

Use a hyphen to join words to show that their meaning is linked in some way:

book-case (or bookcase)

Use a hyphen to make compound modifiers before nouns:

a blue-eyed boy

When writing out numbers less than 100

56 can be written as Fifty-six

To show a range of dates, times, or values

For example -

For the 2012-13 school year

Things to remember-

Hyphens join prefixes

Hyphens form compound words

Hyphens indicate word breaks



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